

January 30, 2019

Dear Housing Forward Supporter,

**Housing Forward’s Nominating and Governance Committee is seeking candidates for the Board of Directors to serve for the 2019-2022 term.** Housing Forward is a leading provider of services, shelter and housing to men, women and families who are homeless or at-risk of homelessness. Housing Forward maintains an annual budget of \$8M, a staff of 50+ employees and assists over 1,800 people annually.

We seek candidates who are interested in ending homelessness in suburban Cook County, and who understand the important role of the Board in sustaining nonprofit organizations. In particular, we seek nominees with expertise in the areas of:

- finance
- healthcare
- event planning
- marketing
- business management
- fundraising

We are committed to having a board that reflects the rich diversity of the Suburban Cook County area in the background, experience, and skills of its membership. Therefore, ideal candidates will have broad connections within the Housing Forward 20-community service area, with specific interest in candidates from Berwyn, Forest Park, Maywood, and Austin. Housing Forward also seeks candidates that have lived experience with homelessness or housing instability.

Additional, preferred qualifications include:

- Previous experience on a board, committee, or in non-profit work, and an understanding of how formal meetings are conducted.
- Demonstrated experience in strategic planning.
- Demonstrated knowledge of current issues and trends in housing and homelessness
- Ability to listen to differing viewpoints, process and analyze information, assess multiple factors, and facilitate a productive process in order to make informed and broad-reaching decisions.

We appreciate your thoughtful consideration of nominees. Nominees will be asked to complete an application packet and speak with a member of the Nominating Committee. Several slots are available to fill, however we may not be able to invite all nominees to the board. All nominees are, however, shared with Housing Forward leadership and kept on file for future board or volunteer opportunities.

**To request an application or if you have any questions, please email Aaron Lebovitz, Nominating and Governance Chair at [palebovi@gmail.com](mailto:palebovi@gmail.com), and reference “Housing Forward board application” in the subject line.**

**Nominations are due February 21, 2019 and applications are due March 10, 2019.**