

Getting To Work!

HOUSING FORWARD'S EMPLOYMENT READINESS PROGRAM

Are you seeking help with employment?

WHAT DOES THE EMPLOYMENT READINESS PROGRAM OFFER YOU?

Housing Forward's Employment Readiness program helps individuals with their (re)entry into the workforce through employment preparation training, career services, transportation and interview clothing closet, employer outreach, referrals to training and education, and job placement and retention services to homeless and low-income individuals.

WORK ONE-ON-ONE WITH VOLUNTEER HUMAN RESOURCE PROFESSIONALS TO:

- > Improve presentation and communication skills
- > Create standout resumes and effective cover letters
- > Practice and improve interview know-how
- > Develop basic computer and internet skills required to search and apply for jobs online
- > Access optimal job opportunities and leads
- > Referrals to area agencies for skills training



LOCATION:

Housing Forward's Oak Park Office
6634 W. Roosevelt Rd., 2nd Floor
(There is ADA access from the first floor rear of the building)

TO SCHEDULE AN APPOINTMENT:

Employment Program Team Member

Tel: 708.338.1724 ext 306 or **email:** employment@housingforward.org

Hours: Monday, Thursday and Friday 9 am – 3 pm, Tuesday 9 am – 1 pm and evenings from 3 pm – 7 pm and Wednesday 9 am – 1 pm

The Employment Readiness program recognizes how complex and competitive the current job market can be. Our ultimate goal is to help participants to "stand out" in the crowd of other job seekers after completing our comprehensive, personalized employment readiness program.

Housing Forward's goal is to transition people from financial and housing crisis to stability.

For more information, visit www.housingforward.org.

**housing
FORWARD**
ending homelessness